

LIONS HEAD SOUTH ASSOCIATION, INC.
June 27, 2022 - Approved July 11, 2022
Board of Trustees Standing Committee

Present: B. Skelly P. Comfort T. Behrens
 J. Cinosky D. Gregory K. Wright

Also, Present: L. Kolesa, Administrator

Absent: J. Castellano

The open meeting was called to order by B. Skelly, President at 9:02 A.M.

Actions Taken:

1. Motion made by T. Behrens, seconded by P. Comfort to approve the minutes for the June 13, 2022, open meeting. **MOTION APPROVED: 5-0**

2. Motion made by D. Gregory, seconded by J. Cinosky to accept Arbor Smiths Tree Service June 24, 2022 proposal for tree trimming and removal of one (1) tree to allow access for required repair to Well 12A, not to exceed the amount of \$1, 279.50. **MOTION APPROVED: 5-0**

3. Motion made by D. Gregory, seconded by P. Comfort to accept Surefire Audio-Visual June 23, 2022 Proposal #917 to supply and install six (6) HD Color Night Vision Cameras including a Wireless Bridge for outdoor recreation areas not to exceed the amount of \$9,126.03: **MOTION APPROVED: 5-0**

4. Motion made by D. Gregory, seconded by J. Cinosky to accept Surefire Audio-Visual June 23, 2022 Proposal #1067 to supply and install one (1) HD Outdoor Camera at clubhouse, setup on existing DVR and PC software, not to exceed the amount of \$741.04. **MOTION APPROVED: 5-0**

Treasurer's Report: By: D. Gregory

- The balance as of May 31, 2022 is \$1,496,109.37 of which includes the CD total of \$911,118.60, stock total of \$278,387.62 and cash total of

\$306,603.15.

ACC – By: P. Comfort

- ACC meeting was held June 9, 2022.

Men's Club:

- August 5th – Blue Claws Buffet and Game.
- Tickets - \$40.00 with cash bar.
- September dinner dance cancelled.

Social Club:

- July 9th – “Bob Scott Game Show”
- Tickets – \$25.00.

Travel:

- River Lady Dinner Cruise – enjoyed by all.
- Atlantic City – Drifters trip has sold out.
- September 30th Resorts Hotel Casino.
- Tickets - \$30.00 with \$18.00 in slot play.
- Sign-up sheet posted on the Travel bulletin board.

WGA:

- June 3rd Bingo was a success.
- July 15th Bingo has been cancelled
- Hosting American Cancer Society Walk October 1st.

Architectural – By: N/A

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Buildings and Grounds – By: B. Mathiasen

- June 22nd - RV building garage doors installed.
- Parking lot is open.
- Balance of required repairs to cracks will be scheduled for September.
- Payment to original invoice will be held unit completion.

By – Laws – By: M. Ward

- Meeting held June 9, 2022.
- Meeting will resume in order to complete revisions.
- Finalized revision to be submitted to BOT by September.
- Requesting revision to ARTICLE XI, RESTRICTIONS, Page 27, Section 21, (remove) “and using a pooper scooper,” (replace) “and picking-up after their pets”.
- Currently, no fine I place for same.
- ARTICLE XI, RESTRICTIONS, Page 28, Section 24, no smoking to include ‘no

- vaping or marijuana.
- Requests to be submitted to board.

Clubhouse – By: R. Saputo

- Committee did not hold meeting.
- No minutes.
- Special thank you to P. Comfort for all hard work and effort in making such a wonderful day for LHSA 40th Anniversary.

Community Awareness – By: G. Levenelm

- Mayor's Senior Advisory Committee will not hold meetings in July and August.
- Mayor John Ducey will be attending our July 11, 2022 ACC Residents Meeting.
- Please contact the office with any questions you would like to have presented to Mayor Ducey.
- A reminder Robo call will be made.

Finance & Insurance – By: D. Gregory

- Nothing to report.

LHCC – By: J. Mort

- Patrick Romano, Jr. Memorial Scholarship fund was held June 16, 2022.
- Approximately one hundred ten (110) dinners were sold.
- \$3,700.00 was raised.
- J. Mort shared his feelings of sadness for the loss of Brian Halm, not only his personal loss but also the loss felt by our community.
- Noting Brian's involvement as committee chair and member to many committees.
- Brian happily shared his printing expertise, supplying flyers, BOT election pictures and bio's, formatted new forms, updated older forms.
- Brian always made himself available to whoever needed a hand.
- Brian will never be forgotten and will be sorely missed,
- Currently have one hundred twenty-five (125) members, with a goal of one hundred thirty (130).
- Waiting for the last approval of completed applications for the removal of fifteen (15) dead trees.
- We are hoping to end the year with one hundred fifty (150) members
- Appreciate special assistance from the board regarding purchase for porch awning and security cameras.

Nominating – By: J. Cinosky

- Confirmed mail-in voting for the 2022 BOT election.

Recreation – By: M. Thomas

- June 26th Sunday- Fun Day – great day, fun had by all.
- Request for return of deck box.
- Request for new grate for barbeque grill.
- Zumba to begin July 5th. Approximately twelve (12) – fifteen (15) to class.
- A request for reimbursement in the amount of \$436.00 for Bocci scoreboard was submitted to Recreation for approval.
- Further information is required.
- July 31st Sunday Fun Day, Men’s Club will be supplying ice cream, DJ Louie to supply entertainment.
- Men’s Club offered to grill for the August Pool Party.

Security – By: T. Katakozinos

- Surefire proposals for outdoor recreational areas and additional camera for the clubhouse were reviewed and approved.
- Applications for “Do Not Knock” Registry will be placed on the website, copy also available at the office.
- Stickers available at township clerk’s office for \$1.00.
- Registering with the township will help in supplying fines to vendors violating order.
- J. Conway, Chair of Emergency Management (sub-committee within security) will be invited to speak at a Residents Meeting to share guidelines.
- Date will be made available once schedule has been confirmed.
- Scheduling information will also be provided on the website

Website: - By: T. Brutizis

- Committee did not meet in June.
- July meeting will be held in the evening.
- Meetings will alternate afternoon and evenings.
- Requesting approval for new committee member P. Gale.
- Currently the committee has five (5) active members.
- Web housing site has had price increase. Same has been added to budget.
- Laurelton – most viewed – 3, 482 visitors.
- Most searched – housing – not listed on website.
- Site visit increase – Social, BOT, Standing, Nominating – linked to By-Law’s.
- Reminder to forward current committee information.
- New/update information can be added quickly.
- Pride and calendar on line.
- #1 most visited – Country Club.

- #2 Robo Calls.
- #3 What's new.

40th Anniversary – Food Donation – Letter of Thanks:

- B. Skelly read of letter thanking the association for their food donation to the Visitation Church.
- The letter was written by the daughter of Lillian Lago, previous BOT President/
- Daughter noted her mother was 1998 BOT President and remained as a trustee until she passed in 2006.
- She shared her special thanks noting LHSA held a special place for both her mother and herself.

Old Business:

Golf Course Tree Removal – Township Approval:

- Review of township requirements for removal of fifteen (15) trees.
- June 24, 2022 as requested J. Edwards, Brick Board of Education Physical Facilities contacted regarding request for removal of one (1) tree.
- Follow to township upon approval.

TOPS One Software:

- Review of updated June 22, 2022 proposal.
- Brief discussion as to software benefits for all aspects of operations. System to tie together all workstations.
- March 15, 2022, administrative staff, B. Skelly and P. Comfort attended Ring Central Video presentation.
- Board requested review and recommendation from T. Bruzaitis.
- Proposal submitted to T. Bruzaitis.
- Review tabled.

Arborsmith Proposal – Tree Removal – Well 12A:

- Well repair is required for 12A located at Weston Court and Beaverson Boulevard.
- Applications submitted to township for approval.
- Receipt of township approval.
- Township will notify is tree replacement is required.
- Pruning and removal of one (1) tree is required.
- Review of proposal.
- Motion.
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Surefire Proposal - Outdoor Recreational Cameras:

- Review of proposal for six (6) outdoor cameras including Wireless Bridge.

Tennis court:

- Three (3) outdoor, HD Cameras with Color Night Vision.

Shuffleboard:

- Two (2) outdoor, HD Cameras with Color Night Vision.

Bocce:

- One (1) outdoor HD Camera with Color Night Vision.
- Motion.

New Business:

Administrator's Report

RV Garage Doors:

- June 22, 2022 – RV garage doors installation completed.

Kintech – Fob Access:

- Kintech was contacted due to software lockout.
- Original software installation set-up with three (3) tier automatic reboot.
- Auto reboot was unable to connect with third tier.
- Software reconfigured to allow manual access for reboot.

Servpro – Advance Duct Cleaning:

- June 21, 2022, office was alerted to strong odor/mold throughout clubhouse.
- Roof and windows were checked for leaks.
- Servpro was contacted for recommendation.
- Servpro recommended Advance Air Duct for cleaning of air ducts.
- Air ducts not address in forty (40) years.
- June 29th, Brick Heating, T. Behrens met with Advance Air Duct for inspection of vents, air ducts.
- Advance recommendation to clean ducts.
- Proposal will be review upon receipt.

Swift – Driveway Repair:

- Original proposal date September 15, 2021.
- November 4, 2021 Swift notified – area needed to be re-addressed.
- Pictures provided, noting areas requiring repair to crack fill, sealcoat and striping.
- Swift returned for repair.
- Repair not approved – December 17, 2021 pictures noting areas emailed.
- April 5, 2022 physical pictures to Swift.
- June 23rd & 24th return for final repair.
- Repairs not completed satisfactory.
- Rescheduled for September after summer season.
- No payment has been made.
- Payment will not be supplied until all corrections have been completed.
- **NOTE – LOTS OPENED TO DRY AREAS PARKING LOT WAS NOT OPENED**

FOR JUNE 24TH SCHEDULED EVENT.

Surefire Proposal – Clubhouse Additional Camera:

- Review of proposal.
- Brief discussion regarding location of blind spot.
- One (1) camera addition to clubhouse cameras.
- Camera to be connected to DVR and set-up on PC software.
- Motion.

Motion made by P. Comfort, seconded by T. Behrens to adjourn the open meeting at 10:22 A. M. **MOTION APPROVED: 5-0**

The next meeting will be on July 11, 2022, at 9:00 A.M.

Submitted by,

L. Kolesa, Administrator