



Lions Head South Men's Club

Bylaws

Adopted: November, 1988

Revised: 03/25/2009
08/28/2010
10/26/2013
05/31/2017
03/30/2022

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ARTICLE I - Name:

This Organization shall be known as the **Men's Club of Lions Head South Association**; hereinafter referred to as the "Men's Club".

ARTICLE II— Purpose:

The purpose of the Men's Club is to serve as a forum for the interests and social element of the members, to promote congenial and cooperative activities in the interest of the members and to enhance the quality of the life within the Lions Head South community. It shall be a non-political and non-sectarian association.

ARTICLE III - Membership:

- Section 1** All male residents of Lions Head South are eligible to enjoy membership in the Men's Club.
- Section 2.** All members must pay the dues annually as established by the Executives of the Club.
- Section 3.1** Dues in that amount established by the Club shall be paid by December 31st for the following year.
- Section 3.2** Residents who have joined the Club during the months of October, November or December upon payment of the following year's dues shall be eligible to attend the present year's Holiday Party. Upon payment of the guest fee as established for the year by the Executive Committee Members, said member may bring a guest.
- Section 3.3** A member shall be considered delinquent if the payment of his dues are not paid by the February meeting, at which time a delinquent notice shall be sent to the member by the Membership Committee Chairman.
- Section 4.1** Resignation of a member shall become effective upon notifying the Membership Committee Chairman.

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- Section 4.2** Member who has resigned in good standing, or has allowed his membership to lapse, may be reinstated by payment of the current year's dues.
- Section 5.** Any member deemed to be out of order may be removed from the meeting by the Sergeant at arms.
- Section 6.** Any member in good standing that has been with the men's club for 25 years or longer, shall be considered a Life Time Member (LTM). A LTM is no longer required to pay annual dues and is allowed to attend the year end Holiday Party free of charge. A quest fee for any significant other will be required.

ARTICLE IV - Officers:

- Section 1.1** The officers of the Men's Club of Lions head South Association shall be the following: **President, Vice President, Secretary and Treasurer.**
- Section 1.2** President, Vice President and Secretary shall be elected by the **membership.**
- Section 1.3** Treasurer shall be appointed by the President with the approval of the **Executive Board.**
- Section 1.4** Any member in good standing may be eligible for elective office for a term of one year; with the option of serving additional consecutive terms if elected by the membership. There will be no term limits.
- Section 1.5** All officers are expected to be in attendance at a minimum of eight (8) general meetings and eight (8) Executive Board meetings during their term in office.
- Section 2.** Elections of the Officers shall be held each year at the November Membership Meeting.
- Section 2.1** The Nominee receiving a majority of votes cast at the November

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meeting shall be declared elected.

Section 2.2 Those elected shall take office at the January Membership Meeting.

Section 2.3 Vacated officers' positions shall be filled by election at the next regularly scheduled meeting to fill the unexpired term.

ARTICLE V - Duties of the Officers:

Section 1. The President shall preside at all General and Executive Board meetings, and in general supervise the affairs of the organization.

Section 1.1 The President shall appoint chairmen, with the approval of the Executive Board for all standing committees.

Section 1.2 The President may call special meetings when deemed necessary.

Section 1.3 The President is Ex-Officio Member of all committees except Nominating committee.

Section 1.4 The President shall appoint a Sergeant-at-Arms.

Section 2. The Vice-President shall perform the duties of the President in his absence.

Section 2.1 In the absence of the Vice-President, the Secretary shall perform his duties.

Section 2.2 Should the President become incapacitated, or die while in office, the Vice-President shall advance to the office of the President without election for the remainder of the term.

Section 3. The Secretary shall be responsible for the recording of the

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minutes of all General and Executive Board meetings.

- Section 3.1** The Secretary shall report all the motions enacted by the Executive Board at the next General meeting.
- Section 3.2** The Secretary shall be entrusted to retain all legal and official documents of the organization; which includes but is not limited to the bylaws.
- Section 4.** All monies collected by or received by the organization shall be turned over to the Treasurer for deposit. Such monies may come from, but not limited to, fund-raising events, donations, or any other monies received by the organization.
- Section 4.1** The Treasurer shall be responsible to pay the bills approved by the Executive Board.
- Section 4.2** The Treasurer shall report an itemized financial accounting status of the organization at each Executive Board and General meeting.
- Section 4.3** The Treasurer shall set up an accounting system, the books of which shall be readily available for an independent audit as scheduled by the LHS Finance Committee. An audit report shall be presented by the Treasurer at the first general membership meeting following said audit.
- Section 5.** All bills shall be paid with appropriate approval and by check signed by either the President, Treasurer or Vice-President.

ARTICLE VI— Meetings:

- Section 1.** The Executive Board shall declare monthly general meetings the first Wednesday of each month.
- Section 2.** A member may bring a non-member to a general membership meeting of the Men's Club.

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Section 3. The General membership meeting shall be conducted in the following manner:

Call to Order
Pledge of Allegiance
Moment of Silence for Deceased Members
Roll Call of Officers
Reading of the Minutes - approval of reading
Communications

Reports of Officers:

President
Vice-President
Secretary
Treasurer

Reports of Committees

Program
Hospitality
Ways and Means
Membership
Special Events
Bylaws (as required)
Nominating (October)
Annual Audit (as scheduled by
LHS Finance Committee)
Unfinished Business New Business
Good of the Club Badge Award
Adjournment

Section 4. Special membership meetings may be called by the President. At least (7) days notice of a membership meeting shall be given by posting it on the clubhouse bulletin board. Special meetings shall discuss only those items pertaining to that meeting.

Section 5. Twenty-five (25) percent of the total membership

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shall constitute a quorum.

Section 6. Procedure and debate shall be in accordance with these Bylaws and rules of Parliamentary Law known as Robert's Rules of Order.

ARTICLE VII - Executive Board:

Section 1. The Executive Board shall consist of the officers and Standing Committee Chairmen of the Men's Club and the retired former-Presidents.

Section 1.1 The Executive Board shall conduct monthly meetings to coordinate activities, or hold emergency meetings as necessary. Two thirds (2/3) of the Executive Board shall constitute a quorum.

Section 1.2 Each officer, standing committee chairman, Sergeant-at-Arms and former Presidents are entitled to one vote at the Executive Board meetings. The President shall cast a vote only when a tie occurs.

Section 2. The Executive Board shall meet at the last Wednesday of each month subject to change.

Section 3. The President shall submit a written year-end report at the December meeting. This report shall be considered the annual report.

Section 4. After review, discussion and agreement, the Executive Board shall approve all Bylaws changes and submit said changes to the membership for final approval.

ARTICLE VIII - Standing Committees:

Section 1. Standing Committees shall be the following:

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Program and Entertainment
Hospitality Membership
Ways & Means Special Events
Liaison to Combined Travel

ARTICLE IX - Duties of Standing Committees:

- Section 1.** The Program & Entertainment Committee shall arrange programs and entertainment for meetings and special occasions held at the Lions Head South upon acceptance by the Executive Board.
- Section 2.** The Hospitality Committee shall plan and provide refreshments as required for each meeting, social occasions or party, or fund raiser held in the clubhouse.
- Section 3.** The Hospitality Committee shall work cooperatively with the Ways & Means, Program and Entertainment Committees.
- Section 4.** The Special Events Committee shall arrange trips, other special events and activities held outside Lions Head South, upon acceptance by the Executive Board.
- Section 5.** At the conclusion of any fund-raising event a written report shall be made to the Executive Board including an itemized Event Reconciliation.
- Section 6.1** The Membership Committee shall receive all membership dues and issue appropriate receipt to the paying member and transmit all monies to the Treasurer for accounting and deposit purposes.
- Section 6.2** The Membership Chairman shall maintain a membership roster, arrange for and deliver membership ID cards, and notify the Executive Board of any delinquent members.

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Section 7. The Ways and Means and Special Events Committees shall, with the approval of the Executive Board, coordinate, publicize and-collect all funds necessary to perform fund-raising activities. Such funds will be turned over to the Treasurer on a timely basis.

Section 8. The President shall appoint a liaison representative to the LHS Combined Travel committee to coordinate special events.

ARTICLE X - Special Committees:

Section 1. The President, with the Executive Board approval, shall appoint Special Committees as required. Each shall be assigned a specific function, and be discharged when its assignment is completed. The President shall appoint the Chairman of the Special Committee.

Section 2. Without discussion of the nominees by the Executive Board, secret ballots shall be presented to the President for the "Man of The Year" award. The President shall tally the votes and the award shall be presented to the nominee with the most votes. In the event of a tie, the President, at his sole discretion shall make the selection from the nominees with equal votes.

NOTES: